

HABITAT SERVICES CENTRE

Hudco Place, Andrews Ganj, August Kranti Marg, New Delhi-110049.

Phone: 41012223, 26257036, 41754100

website: www.hscdelhi.in

Ref.HSC/R&M/HSMI Hostel/393/2021/104

Dated :26.02.2021

Sealed tenders on item rate basis are invited by the Executive Director, Habitat Services Centre (HSC), HUDCO Place, Andrews Ganj, New Delhi-110049 from specialized, technically sound and financially capable firms/contractors/MSME firms registered with NSIC under PP policy or having worked with Govt. departments/PSUs/FIs and who have satisfactorily completed similar Interior **works including installation of sensor operated automatic glass door of the same nature and cost** during last 3 years ending last day of month previous to the one in which applications are invited should be either of the following. **Registration under GST is mandatory for participating in the bid :**

Name of work : Providing & fixing Dormakaba(CS-85) Sensor Operated Sliding Glass Door with Radar in Reception of HSMI (Hostel) at AGVC, Khel Gaon, New Delhi-110049

Estimated Cost : Rs.4,16,900/-

Completion period : 15 days

Earnest Money : Rs.8,500/-

Cost of Tender : Rs.500/- (Non-refundable)

**Issue of Tender Documents & Inspection of site: w.e.f. 27.02.2021 to 04.03.2021
(11 AM to 4.00 PM)**

Last date of Receipt of Tender upto 3.00 PM : 05.03.2021

Date of Opening of Tenders at 3.30 PM : On 05.03.2021

Instructions: Tender Documents with terms and conditions can be collected from the office of Executive Director, Habitat Services Centre, HUDCO Place, Andrews Ganj, New Delhi-110049. The tender documents are also available on website of Habitat Services Centre (HSC) www.hscdelhi.in and can be down loaded from website. Tenders should be submitted in two separate sealed envelopes i.e. Part-I Technical Bid, Part-2 Financial/Price Bid. The tenders shall be opened on the last date of receipt of tenders at 3.30 p.m.

**Details are also available on HSC's Website: www.hscdelhi.in
The tenderer should visit the website regularly for
corrigendum/amendment, if any.**

Sd/-
Executive Director

NOTICE INVITING TENDER

Terms & Conditions :

1. Mode of submission of Tender

1.1 Tender offer shall be in TWO PARTS and in TWO SEPARATE SEALED ENVELOPES (duly super scribed with name, reference number of tender, due date and time) containing the required documents described in detail hereafter.

1.1.2 Stage 1 Envelope 1

- a) **Envelope 1** shall contain copy of on-line payment made towards EMD of Rs.8,500/-and the tender document cost of Rs.500/- (including GST). MSME registered bidders has to submit the copy of valid MSME registration certificate supported with NSIC certificate. (Product range/ activity mentioned in such certificate should be similar to the requirement of this NIT).**The MSME firms registered in NSIC under PP policy are exempted from payment of EMD and Tender Fee for supply of goods and services only.** The tender document cost and EMD shall only be accepted electronically in the a/c of HSC as per details given below :

Name of Beneficiary	Habitat Services Centre
Bank	The Jammu & Kashmir Bank Ltd.
Branch	B-205, Ansal Plaza, Khel Gaon Marg, New Delhi-110049
IFSC Code	JAKA0ANSALL
A/c No.	0408040100000125
Purpose	EMD & Tender Fee
Name of Agency	

The bidder has to ensure that the EMD and tender document cost is credited to HSC's account as mentioned well before the stipulated date and time, to avoid any technical issues/ delay on last day/ time.

1.2 PART-I (Technical Bid) shall consist of :

- (i) Proof in support of e-payment made towards tender fee and EMD.
- (ii) List of completed work of similar nature during last three years ending last day of month previous to the one in which application are invited with amount and client's addresses (Form A) duly attested by the department/client.
- (iii) Original tender documents including this NIT with contractor's endorsement and company seal/stamp on each page thereof in token of their acceptance to the terms and conditions.
- (iv) Work Orders and Completion Certificates issued by the client.

2. PART-II (Financial/Price Bid) shall consist of :

(i) Schedule/Bill of Quantities alongwith price bid dully filled in.

2.1 If the tender chooses to submit both the two envelopes mentioned above by keeping them in one envelope, they can do so; but the Main Envelope should be marked as Tender Bid- Part-I & II.

2.2 HSC shall not be responsible for any delay including postal delay in submitting your sealed offer. As such, any request for accepting your offer after the due date and time shall not be entertained.

2.3 Tender Opening :

(i) Tenders shall be opened in the office of Executive Director, Habitat Services Centre, HUDCO Place, Andrews Ganj, New Delhi at 3.30 PM on the last date of receipt of tenders.

(ii) Tender Envelopes No.1 consisting of Technical Bid shall be opened as per schedule in the presence of those tenderers or their authorized representatives (on production of Authorization Letter to that effect from the officer signing the tender offer) who may like to be present.

(iii) The Envelope No.2 consisting of part-II (Financial/Price Bid) of offer shall be opened only of technically qualified bidders on the same day or as may be decided and intimated by HSC to successful tenderers of Part-1.

3. Tenderers are advised not to deviate from tender conditions. Tender bids with conditions / deviations shall be liable for rejection.

4. A tender which does not fulfill all or any of the terms and conditions contained in this tender or contains conditions not covered and / or contemplated in this tender, shall be liable to be rejected.

5. Canvassing directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the tenderers who resort to canvassing in any form shall be liable to rejection.

6. The Executive Director, HSC is not bound to accept the lowest or any other tender, and reserves the right to reject any or all the tenders received without assigning reasons. Tenders not satisfying the prescribed conditions or found incomplete in any way are liable to be rejected.

7. The tenderers are advised to see the **site for final measurements** and familiarize themselves with the working conditions and description of work, before submitting tender.

8. The bidders are advised to take utmost care while filling rates and amount in Price Bid. Initial signature on every cutting and overwriting must be made.

9. On the acceptance of the offer, the earnest money amount of successful tenderer will be held as part of initial security deposit for the due and faithful performance of the contract.

10. Any damage done by the contractor or his labour to the existing structure/fittings/fixtures shall have to be made good by the contractor, at his own cost.

11. Validity for acceptance of the tender will remain open for 30 days from the date of opening of the tender. If any tenderer withdraws his offer before 30 days period or makes any unacceptable modifications in the terms and conditions of the tender, Habitat Services Centre, without prejudice to any other right or remedy, shall be at liberty to forfeit 50% of the aforesaid earnest money.
12. The time allowed for completion of work is **15 days** which shall be reckoned from issue of award letter.
13. The work will have to be carried out as per the latest **Doormakaba specifications**, and to the entire satisfaction of Engineer-in-charge.
14. **Safety Code** : Contractor will ensure implementation of Safety Code **and other Statutory rules** as per General Conditions of contract **and other Statutory rules conditions for CPWD** works in all cases during execution. HSC will not be held responsible for any mishap/damages of any kind.

Executive Director

GENERAL CONDITIONS & CLAUSES OF CONTRACT

- 1. Security Deposit :** Security Deposit @5% of the bills (excluding taxes) shall be deducted from each running payment made to the Contractor. The Earnest Money deposited at the time of submission of tenders shall be set off against the Security Deposit due. The Security Deposit will be released after warranty (as per Dormakaba policy). All compensations or other sums of money payable by the Contractor under the terms of this contract may be deducted from his security deposit, or from any sums which may be due to or may become due to the Contractor.

- 2.** The EMD of successful tenderer shall be converted into Security Deposit. No interest shall be payable to the contractor on the EMD and Security Deposit.

- 3. Extension of Time :** Time is essence of this Contract. The Contractor may seek extension of time for completing the work, if such extension is required for reasons beyond the control of the Contractor like exceptionally adverse climatic conditions etc. In such an event, the Contractor shall make a written request to the Engineer-in-charge of HSC as soon as possible after the reason for extension becomes apparent to him. The request made shall give full details of the causes leading to the request and shall also indicate the manner in which the work is proposed to be regulated with the utmost expedition so as to cause minimum delay with reference to the original Time and progress chart. Final decision on grant of extension of time, on the request of the Contractor for completing the work shall be at sole discretion of HSC.

- 4. Measurements of work done :**
 - (a) The mode of measurement for the entire work shall be in accordance with C.P.W.D. norms as amended upto date.
 - (b) Actual work done & recorded in measurement book will be paid, as per the rates quoted in the price bid.

- 5.** Any extra, deviated / substituted item if required, to be executed at site, will be done only with prior approval of HSC.

- 6.** The Income Tax shall be deducted as per the prevailing rate of Income Tax Act, 1961 as amended from time to time and any other Statutory Taxes such as Building and Other Construction Workers Welfare Cess etc. will be payable by the Contractor.

- 7. Submission / Payment of Bills :**
 - (a) The Contractor shall submit bills for the work done along with details of measurements to be verified / checked by the Engineer-in-charge of HSC or his authorized representative for payment. Any non-schedule items outside bills of quantities are to be listed and billed separately as annexure to the main bill at approved rates or after approval on accepted rates.
 - (b) No advance on any account shall be paid. Final payment to the contractor will be made through e-payment mode/account payee cheque/RTGS.

(c) No escalation on any account shall be paid.

8. **Contractor to keep site clean:** During the progress of work the Contractor shall keep the site reasonably free from all unnecessary obstructions. The existing roads or water courses or pipes, electrical lines and conduits except those which are concurrent with the subject work's requirement shall not be blocked, cut through, altered, diverted or obstructed in any way by the Contractor, except with the permission of the Engineer-in-charge in writing. All water which may accumulate on the site during the progress of the works, or in floor, trenches and excavations, shall be removed promptly from the site to the satisfaction of the Engineer-in-charge and at the Contractor's expenses.
9. **Materials Plant & Machinery:** No material shall be issued by HSC and the Contractor shall have to arrange all the materials at his own cost. The rates indicated against each item in the schedule of Quantities shall be deemed to compensate for all minor constructional details which are not specifically mentioned, but are fairly and obviously intended and are essential for the full and final completion of the works and the Contractor is not entitled to make any extra claims on this account. **The Contractor shall at his own expenses, provide all the materials, scaffolding, welding machine etc., tools and tackles required for the work.** The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & tackles, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
10. **Work to be executed as per specifications, drawings, orders:** The work will have to be carried out as per the latest CPWD/Doormakaba specifications, where not specified and to the entire satisfaction of Engineer-in-charge.
11. All doubts/clarifications require if any, in the terms and conditions, technical specifications specified in this document including those not specifically indicated therein and Labour Laws, safety norms, quality assurance etc. shall be as per latest CPWD norms/guidelines.
12. **Suspension / Cancellation of Works:** The Engineer-in-charge shall have the right to require the discontinuance of the work in whole or in part for such time as may be necessary, should any condition of work or whether other contingencies make it desirable to do so in order that the works shall be well and properly executed. Extension of time shall be granted to the Contractor for discontinuance of work so required provided entire work was ordered to be suspended. No other claim in this respect for compensation or otherwise, however, shall be admitted.
13. Contractor has to make arrangement of his own for testing of materials for which contractor has to bear all the expenses including testing fee, cartage etc.

Other Terms and Conditions

1. The contractor shall work only during the day light hours as approved by the Engineer-in-charge unless he obtains the prior written approval of the Engineer-in-charge to do otherwise. If such approval is given, no liability in respect of any excess cost arising there from shall be borne by the HSC.
2. **Safety Measures:** During execution of work, unless otherwise specified, the contractor shall at his own cost provide all the materials and execute all works necessary for the stability and safety of all structures and works and shall ensure that no damage, injury or loss is caused or is likely to be caused to any person or property including labours / workers of the contractor, occupants / visitors and other users of the premises, as per CPWD norms.
3. **Safety Code:** Contractor will ensure implementation of Safety Code as per General Conditions of Contract for CPWD works in all cases during execution. HSC will not be held responsible for any mishap / damages of any kind. The contractor is not exempted from the operation of any Act or Rule in the Republic of India.
4. The contractor shall indemnify and keep indemnified HSC against all losses and claims for injuries or damage to any persons or any property whatsoever which may arise out of or in consequence of the construction and maintenance of the works and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto will be borne by contractor.
5. All material to be provided by the Contractor shall be in conformity with the specifications laid down or referred to in the contract and the contractor shall, if requested by the Engineer-in-charge, furnish proof, samples to the satisfaction of the Engineer-in-charge that the material so comply.
6. No compensation for cancellation / reduction of works: If, at any time after the commencement of work, the HSC shall decide that the whole work or any specific part thereof is not required to be carried out, necessary notice in writing shall be given to the Contractor. The Contractor shall take immediate action to stop all activity relating to the cancelled work. The contractor shall have no claim to any payment or compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of work in full but which he did not derive in consequence of the foreclosure of the whole or part of the work.
7. The contractor shall report to HSC on getting communication from HSC regarding any defect within 4 hours and get the same rectified within reasonable time as directed by Engineer-in-charge.
8. If Contractor fails to response, then the work will be carried out through other Agency under the risk and cost of the Contractor, and amount will be deducted from the subsequent Running Account Bill or from the security deposit of the Contractor.
9. **Rates of items :** Unless otherwise provided in the Schedule of Quantities, the rates Tendered by the contractor shall be inclusive of all fittings, fixtures, accessories, labour cartage, leads & lifts to all heights & depths of the building & nothing extra shall be payable to him on this account.

10. ARBITRATION :

- 10.1 Except where otherwise provided for in the contract, all question and disputes relating to the meaning of the specifications, and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim right, matter or thing whatsoever in any way arising out on or relating to the contract, specifications, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the **Sole Arbitrator to be** as per Arbitration and Conciliation Act 1996 and any ammendments thereto.
- 10.2 The Arbitrator may from time to time with consent of the parties enlarge the time for making and publishing the award.
- 10.3 The work under the contract shall, if reasonably possible, continue during the arbitration proceedings, and no payment due or payable to the contractor shall be withheld on account of such proceedings.
- 10.4 The arbitrator shall be deemed to have entered on the reference on the date, he issue notice to both the parties fixing the date of the first hearing. The arbitrator shall give a separate & reasoned award in respect of each dispute.
- 10.5 The venue of arbitration shall be within Delhi, such place, as may be fixed by the Arbitrator with his sole discretion within Delhi.
- 10.6 The award of Arbitrator shall be final, conclusive and binding on all parties to this contract.
- 10.7 The cost of arbitration shall be borne by the parties to the dispute as may be decided by the Arbitrator.
11. **The contractor shall furnished all guarantee/ warrantee etc. for all works as per CPWD norms.**

Eligibility Form for the work of : Providing & fixing Dormakaba(CS-85) Sensor Operated Sliding Glass Door with Radar in Reception of HSMI (Hostel) at AGVC, Khel Gaon, New Delhi-110049

Name of Work:

- 1 Name of the Agency
- 2 Nature of activities of the Organization :
- 3 Postal Address
- 4 (i) Telephone No. (with STD Code No.) :
- 4 (ii). Name, designation and telephone No. of contact/authorised person :
- 5 Fax No. :
- 6 E- mail (for official communication) :
- 7 Legal status of the Individual/proprietary Firm/Limited Company (Documents to be enclosed) :
8. Details of similar works executed during the last 3 years in Form 'A'.
9. Copy of Registration Nos. of PF, ESI, GST & PAN :
10. Any other information considered necessary but not included above.

Signature of Tenderer (s)
Stamp
Date :

ACCEPTANCE OF TENDER CONDITIONS
(On BIDDER's letter head)

We have carefully gone through the various terms and conditions as listed/described above for the work of **“Providing & fixing Dormakaba(CS-85) Sensor Operated Sliding Glass Door with Radar in Reception of HSMI (Hostel) at AGVC, Khel Gaon, New Delhi-110049”**. We agree to all these conditions. We are making this offer after carefully reading the terms, conditions and understanding the same in the context of the stipulated work required to be carried out, without any kind of pressure or influence from any source whatsoever. We have acquainted ourselves with the tasks required to be carried out, before making this offer. We hereby sign this undertaking in token of our acceptance of various terms and conditions listed above.

Name & signature of Contractor:

Address

Seal

Phone No. (O) :

(M) :

e-mail address:

Place :

Dated :

PART-I

Form-A

List of completed works during last three years during the last 3 years ending last day of month previous to the one in which applications are invited

2017-18 (Rs)	2018-19 (Rs.)	2019-20 (Rs.)	2020-21
Description and Amount	Description and Amount	Description and Amount	Description and Amount

The Certificate from the client for works completed shall be enclosed.

Signature of the Contractor

Stamp

UNDERTAKING

Name of work:- Providing & fixing Dormakaba(CS-85) Sensor Operated Sliding Glass Door with Radar in Reception of HSMI (Hostel) at AGVC, Khel Gaon, New Delhi-110049

This is to certify that :

1. The work is being carried out/completed by us satisfactorily as per the terms and conditions of the contract.
2. Provision of Payment of Wages Act 1936, Minimum Wages Act 1948, Employees Provident Fund & Misc. Provisions Act 1952, ESI Act 1948, Employees Liability Act 1938, Workmen's Compensation Act 1927, Industrial Dispute Act 1947 and Contract Labour (Regulation & Abolition) Act 1970 or any modifications thereof, or any other laws relating thereto and rules made there from time to time are being complied by us as per the terms and conditions of the contract.
3. We shall be responsible for any claim of wages/labour complaint of our worker, if any, for the subject work and the same will be settled by us.

FINANCIAL/PRICE BID

SCHEDULE/BILL OF QUANTITIES

Name of work : Providing & fixing Dormakaba(CS-85) Sensor Operated Sliding Glass Door with Radar in Reception of HSMI (Hostel) at AGVC, Khel Gaon, New Delhi-110049

S.No.	Description of Item	Unit	Qty.	Rate (in Rs.)	Amount in Rs.)
1.	Providing & Fixing 10 mm thick toughened fixed glass of size 0.71 x 2.20 mtr including all fittings, silicon filling etc complete as part of sensor control operated automatic sliding door (The said glass will be fixed on granite stone cladding) as per details given in the design enclosed. (Saint Gobain, Modi)	No.	2		
2.	Providing & Fixing 10 mm thick toughened fixed glass of size 0.685 x 2.20 mtr including all fittings, silicon filling etc complete as part of sensor control operated automatic sliding door (The said glass will be fixed on granite stone cladding) as per details given in the design enclosed. (Saint Gobain, Modi)	No.	2		
3.	Providing & fixing 10 mm thick toughened glass in Dormakaba system for sliding door in opening size of 1.2 x 2.2 mtr as per details given in the design placed at Annexure-I ,including all fittings, silicon filling, beadings etc complete in all respect. (Saint Gobain, Modi)	No.	2		
4.	Providing, Fixing and installation charges for Operator 'DORMAKABA' make (CS85), 4.15 mtr. full system, double sliding, Maximum Clear passage opening 1200 mm, Maximum clear passage height – 2400 mm Operator length – 4.15 mtr.	No.	2		

<p>Glass clamping Rail – 1250 mm – 2 Nos.</p> <p>Floor Guide for Glass door – 2 Nos.</p> <p>Radar ECW 8 – 2 Nos. (Silver for inside and outside)</p> <p>Light barrier for CS 85 operator – 1 pair</p> <p>Five position program Switch with knob</p> <p>Cable for program switch</p> <p>Double panel sliding door (Bi-parting)</p> <p>Maximum door weight – double sliding (2x85 kg.)</p> <p>Radar Sensor Activator</p> <p>Program Switch Modes – off, Automatic, Permanent open, Partial open and exit only</p> <p>Power Supply data – 230 VAC, 50/60 Hz (Mandatory UPS/Stabilized supply)</p> <p>Opening Speed – 10 to 50 cm/sec (Incrementally adjustable)</p> <p>Closing speed – 10 to 40 cm/sec (Incrementally adjustable)</p> <p>Hold Open time – 0.5 to 30 sec (Incrementally adjustable)</p> <p>Operator Mounting – Only face mounted</p> <p>Standard set of Accessories – Radar (2 Nos.), Light Barrier (1 No.) and Program Switch with knob (1 No.)</p> <p>Micro-processor Control, Self Learning & Auto on contact</p>				
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5.	Bistable Locking Incl Feedback CS EC2 Parts of Lock for Dorma CS 85 4.15 mtr full system	No.	2		
				Total	

Note : 1. The above rates are inclusive of all fittings, fixtures, accessories, labour, cartage and other charges.

2. GST as applicable will be paid extra.

Rs. in Figures.....

Rs. in words.....

Date :

Signature with stamp of bidder

